

# Troop 1011 Expense & Reimbursement Tracking Form

Purpose/Outing: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Signature: \_\_\_\_\_

Check Payable to: \_\_\_\_\_

Expenses: (Please Attach Receipts)

Car Fuel	_____	=====
Troop Groceries	_____	=====
Campground Fees	_____	=====
Reservation Fees	_____	=====
Printing/ Copies	_____	=====
Patches, etc	_____	=====
Propane	_____	=====
Other	_____	=====
Other	_____	=====
Other	_____	=====
Other	_____	=====

Total:  

Choose Option:

- Apply to Scout Credit
- Issue me a check
- Troop Debit Card Used

Note: All reimbursements will be applied to outstanding credit balance first

Leadership Approvals:

Treasurer: \_\_\_\_\_

Committee: \_\_\_\_\_ Scout Credit Status: \_\_\_\_\_

Payment Date: \_\_\_\_\_ Check Number: \_\_\_\_\_